

Application for Employment

POSITION APPLIED FOR:

Surname:

Forenames:

Any previous names you have been known by and the date used until:

D.O.B. (if no objection):

Permanent address:

Home telephone number:

Mobile telephone number:

Work telephone number (if no objection):

Please state where you saw this position advertised:

Please state how your experiences and achievements to date would make you a suitable candidate for this post:

Please continue on back of page if necessary.



Schools, colleges etc. attended after the age of 14 years:		
From	To	Name and address of school/college/university

Please continue on back of page if necessary.

Qualifications gained. Provide course and subject details along with levels of awards (if available):		
Course name and subject details	Date gained	Level gained

Please give details of any smaller relevant courses:	
Course date	Course name



Employment History (starting with present or most recent employer):

Name & address of employer	From - To	Post held and main duties	Salary

Please continue on back of page if necessary.

References: Please give names and addresses of two people who can verify or confirm your employment record; one should be your present or most recent employer.

Name: Position: Address:	Name: Position: Address:
Telephone number: E-mail address:	Telephone number: E-mail address:

Verification is normally sought after interview; please indicate whether your referee can be approached before interview: **YES / NO**

REHABILITATION OF OFFENDERS ACT: We are committed to safeguarding children - this post is subject to an enhanced CRB check. It is exempt from the Rehabilitation of Offenders Act 1074.

Have you ever been convicted of any criminal offence? **YES / NO**

If **YES** please give details of conviction(s) and date(s)

Health/Medical Disclosure

Please disclose any health or medical conditions that could affect your ability to carry out the role as stated in the job description.

DECLARATION:

I declare to the best of my knowledge the information I have given is correct and can be treated as part of any subsequent contract of employment.

Signature:

Date:



